

Virginia Student Councils Association

2024 Achievement Award Application–Project Checklist



Each year, the Virginia Student Councils Association honors member schools who promote leadership and community service through their school’s Student Council activities by presenting the **Achievement Award**. The Elections and Awards Committee will review award applications and designate the recipients.

To be recognized, schools must apply and submit documentation of completing a variety of activities. The required and additional projects must be assembled in a portfolio and reviewed by the school principal, who will initial to verify that the requirement has been met. All member schools that complete the criteria will receive the Award. Including photos and videos in the portfolio for your principal is encouraged, but optional.

Schools must complete at least one (1) required project from the first category and additional projects of their choice from the second category for a total of six (6) for elementary schools, seven (7) for middle schools, or nine (9) for high schools. All projects must have occurred within the current calendar year. Any of the listed projects may have been conducted in person or virtually, by the whole council or by individual members on behalf of the council.

Required Project Related to State Theme (Each school must select one.)

	In Portfolio	Principal Reviewed
1. Conducted a school project with community, state, national, or international impact based on the 2021–22 theme “Seas the Day” if conducted January–June or the 2022–23 theme, “Saving the Day with Leadership” if conducted July–December.	<input type="checkbox"/>	_____
2. Planned, hosted, and conducted a Leadership Workshop.	<input type="checkbox"/>	_____
3. Organized a leadership development initiative that involved elementary, middle, and/or high schools in your community.	<input type="checkbox"/>	_____

Additional Project Ideas (From this section, each school must select: five (5) for elementary schools, six (6) for middle schools, or eight (8) for high schools.)

	In Portfolio	Principal Reviewed
4. Organized a school-wide service project	<input type="checkbox"/>	_____
5. Organized a community-based service project	<input type="checkbox"/>	_____
6. Organized a food drive	<input type="checkbox"/>	_____
7. Volunteered at a nonprofit	<input type="checkbox"/>	_____
8. Conducted an awareness campaign	<input type="checkbox"/>	_____
9. Conducted a campus beautification project	<input type="checkbox"/>	_____
10. Conducted a service project in collaboration with another school (elementary, middle, or high school)	<input type="checkbox"/>	_____
11. Conducted an activity that contributes to the development of positive school climate	<input type="checkbox"/>	_____

	In Portfolio	Principal Reviewed
12. Participated in the orientation of new students	<input type="checkbox"/>	_____
13. Created a school-wide mentoring activity	<input type="checkbox"/>	_____
14. Conducted an appreciation activity for the local school board or principal	<input type="checkbox"/>	_____
15. Conducted an appreciation activity for faculty and/or staff	<input type="checkbox"/>	_____
16. Sponsored an activity that fosters positive relations between faculty/staff and students	<input type="checkbox"/>	_____
17. Held an "Administrator for the Day" event	<input type="checkbox"/>	_____
18. Conducted at least ten Student Council meetings during the year (5 must be executive council and 5 must be general council. Include one agenda.)	<input type="checkbox"/>	_____
19. Reviewed and revised the SCA/SGA bylaws	<input type="checkbox"/>	_____
20. Recruited a school to join VSCA	<input type="checkbox"/>	_____
21. Held an SCA/SGA installation ceremony	<input type="checkbox"/>	_____
22. Held a county/division meeting of Student Councils	<input type="checkbox"/>	_____
23. Conducted an officer training program for council and/or club officers	<input type="checkbox"/>	_____
24. Established or helped facilitate a student council at a middle or elementary school	<input type="checkbox"/>	_____
25. Conducted a school-wide fundraising project	<input type="checkbox"/>	_____
26. Held a Student Council-sponsored assembly	<input type="checkbox"/>	_____
27. Sponsored an educational or academic project	<input type="checkbox"/>	_____
28. Participated in voter registration drive/mock election	<input type="checkbox"/>	_____
29. Collaborated on a council project with a parent group connected to the school (PTSA, booster club, etc.)	<input type="checkbox"/>	_____
30. Provide evidence of responsible and active use of technology to engage students and serve as the student voice	<input type="checkbox"/>	_____
31. Submitted NatStuCo National Council of Excellence Award application	<input type="checkbox"/>	_____
32. Submitted a newsletter article to VSCA featuring a student council project or event	<input type="checkbox"/>	_____
33. Participated in a VSCA regional workshop or state meeting	<input type="checkbox"/>	_____
34. Other (school/theme related project). Explain.	<input type="checkbox"/>	_____

Virginia Student Councils Association 2024 Achievement Award Application

This form must be completed and submitted with signatures to be considered.



Full Name of School _____ Region _____
Address _____ Division _____
City _____ Zip Code _____ School Phone _____

Elementary Middle High **Required:** Current Bylaws submitted to State Office? Yes No

Have you received the VSCA Achievement Award before? Yes No

If the answer is **yes**, what is the date that appears on the last year plate? _____

State your **School Theme:** _____

State your **Council Objectives:**

- (1)
- (2)
- (3)

- ◆ Projects for the 2024 Achievement Award must have been completed *between January 1, 2023 and December 31, 2023*. The award is based on a **calendar year**, not a school year.
- ◆ Compile a portfolio documenting your participation in the required number of projects. Indicate in the first column which projects are included in the portfolio.
- ◆ Schedule a meeting with your building principal to review the portfolio. The principal will check the portfolio and initial beside each item acknowledging your completion of the project.
- ◆ Make certain your Student Council's bylaws are on file with the VSCA State Office. In lieu of bylaws, you may submit **for one year only** a rough draft, any completed section, or minutes from a meeting that reflect work on bylaws.
- ◆ Submit **ONLY** the three pages of the application. **DO NOT** submit the portfolio or any other items.
- ◆ **All required signatures must be on the application. Applications without signatures will not be considered.**
- ◆ **Scan the completed application with signatures and return to VSCA by the stated deadline.**

Student Council President's Name

Signature

Date

Student Council Advisor's Name

Signature

Date

School Principal's Name

Signature

Date

**Return digital application with required signatures to: LFiscus@scaleader.org
SUBMISSION DEADLINE: JANUARY 22, 2024**