

# BREAKOUT SESSION APPLICATION

Virginia Student Councils Association  
93rd Annual State Convention

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The Virginia Student Councils Association invites you to submit ideas for a concurrent session to be considered for inclusion in the Annual State Convention. Presentations are selected by a program review committee of your peers and are evaluated on the timeliness of the topic, overall interest, a well-defined description, and relevance to a particular convention strand. Final selections and notifications of acceptance will be made by January 30, 2019. If you have any questions, please call the VSCA State Office at 804-355-4263 or email Andrea Vail, VSCA Director at [avail@scaleader.org](mailto:avail@scaleader.org)

- Breakout Session Applications must be postmarked by January 16, 2019 to be considered for acceptance.
- Please keep in mind that all presenters will be on a contributing basis, that is, they will not be financially reimbursed for registration, travel, lodging, etc.
- In submitting your proposal, please be as specific as possible, especially in the title and description of your presentation. The title should be descriptive of the program content. If your proposal is accepted, the 50-75 word “program copy” description will be used in the final conference program (subject to editing), providing the basis upon which attendees select their sessions. Also, please write the description with the reader in mind.
- The presenter is responsible for supplying all materials (projector, laptop, handouts, etc.)

Dates to remember:    Submit your idea by January 16, 2019  
                                    Selections made by January 30, 2019

Submit your proposal to:    VSCA State Convention  
  4909 Cutshaw Avenue  
  Richmond, VA 23230  
  Fax: 804-355-4262

All breakout session applications must be submitted on this form.  
Please DO NOT send more than one page of supplementary materials.

Name (s): \_\_\_\_\_

School: \_\_\_\_\_ Division: \_\_\_\_\_

School Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Session Title:

Session Description – This is the EXACT wording for the program (50-75 Words):

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What do you hope attendees will walk away with?

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How will you engage with the audience (activities, discussions)?

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Please attach a handout or copy of a presentation.(Only ONE sheet) You may also write down the link below. If you do not have a sample ready please describe what it will look like. (Not having a sample will not negatively affect your application)

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Name of adult heading presentation: \_\_\_\_\_

Often we receive proposals that cover similar topics, if your session is similar to another would you be willing to collaborate with another school?

Circle: YES or NO

Is there anything else you would like us to know about your presentation? \_\_\_\_\_

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